

# Confirmation of Allocated Import Quotas

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to confirm the allocation of import quotas as discussed. Below are the details of the allocated quotas:

Product	Quota Amount	Quota Period
[Product Name]	[Quota Amount]	[Quota Period]

This allocation is valid for [insert duration]. Please ensure that all import activities are conducted in compliance with the relevant regulations and guidelines.

If you have any questions or need further information, do not hesitate to contact us.

Thank you for your cooperation.

Best regards,

[Your Name]

[Your Position]

[Your Company]