

# Export Shipment Schedule Confirmation

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to confirm the schedule for your export shipment as follows:

- **Shipment Reference Number:** [Insert Reference Number]
- **Departure Date:** [Insert Departure Date]
- **Estimated Arrival Date:** [Insert Estimated Arrival Date]
- **Vessel/Transport Mode:** [Insert Vessel/Transport Mode]
- **Port of Departure:** [Insert Port of Departure]
- **Port of Arrival:** [Insert Port of Arrival]

Please ensure that all necessary documentation is prepared prior to shipment. Should you have any questions or require further assistance, do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]