

RSVP Confirmation for Training Seminar

Dear [Recipient's Name],

Thank you for your invitation to the training seminar on [Date]. I am pleased to confirm my attendance.

Details are as follows:

- **Event:** [Training Seminar Title]
- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Venue:** [Location]

Please let me know if you need any further information.

Looking forward to the seminar.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]