Confirmation of Participation

Dear [Participant's Name],

We are pleased to confirm your participation in the upcoming training seminar titled "[Seminar Title]", scheduled for [Date] at [Location].

Please find the details of the seminar below:

• **Seminar Date:** [Date]

Time: [Start Time] to [End Time]
Location: [Venue Name], [Address]
Topics Covered: [List of Topics]

We look forward to your active participation and hope you find the seminar both informative and engaging.

If you have any questions, please feel free to contact us at [Contact Information].

Best regards,

[Your Name]

[Your Position]

[Organization Name]