

Confirmation of Engagement

Date: [Insert Date]

To: [Ambassador's Name]

From: [Your Organization's Name]

Subject: Confirmation of Engagement

Dear [Ambassador's Name],

We are pleased to confirm your engagement as an ambassador for [Event/Project Name] scheduled for [Date]. We are honored to have your support and believe your involvement will greatly enhance the impact of this initiative.

Details of the engagement are as follows:

- **Event/Project Name:** [Event/Project Name]
- **Date:** [Date]
- **Location:** [Venue/Location]
- **Time:** [Start Time] to [End Time]

Please let us know if you have any specific requirements or if you need further information.

We look forward to your participation and an inspiring collaboration.

Best regards,

[Your Name]

[Your Position]

[Your Organization Name]

[Contact Information]