

Volunteer Feedback and Counseling

Date: [Insert Date]

Dear [Volunteer Name],

We would like to take a moment to express our sincere gratitude for your invaluable contributions to [Organization/Project Name]. Your dedication and hard work have made a significant impact on our community.

Feedback

During your time with us, we have noticed several strengths in your performance:

- [Strength 1]
- [Strength 2]
- [Strength 3]

Additionally, we believe there are areas for improvement and growth:

- [Area for Improvement 1]
- [Area for Improvement 2]

Counseling Session

We would like to invite you to a counseling session where we can discuss your experiences, address any challenges you may have faced, and explore opportunities for further development. Please let us know your availability for the following dates:

- [Date Option 1]
- [Date Option 2]
- [Date Option 3]

Thank you once again for your commitment to [Organization/Project Name]. We look forward to supporting you in your volunteer journey.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]