

Volunteer Dismissal Letter

Date: [Insert Date]

[Volunteer Name]

[Volunteer Address]

[City, State, Zip Code]

Dear [Volunteer Name],

We regret to inform you that your services as a volunteer with [Organization Name] have been terminated effective immediately due to disciplinary reasons.

This decision was made after careful consideration and in light of your recent actions, which have been inconsistent with our organization's values and expectations. Despite previous discussions regarding these matters, we have not seen the necessary improvement.

We appreciate your contributions during your time with us and wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Organization Address]

[City, State, Zip Code]