

Account Shutdown Acknowledgment

Date: [Insert Date]

Dear [Customer Name],

We acknowledge the request to shut down your account with us. Your account ([Account Number/Username]) has been successfully closed as of [Closure Date].

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for being a valued customer.

Sincerely,

[Your Company's Name]

[Your Company's Contact Information]