

**Dear [Recipient's Name],**

I am pleased to accept the invitation to be involved in the upcoming charity event, [Event Name], scheduled for [Event Date]. I am excited about the opportunity to contribute to such a noble cause and to make a positive impact in our community.

I look forward to collaborating with your team and other participants to ensure the event's success. Please let me know the next steps and how I can assist in the planning process.

Thank you for this opportunity. I am eager to participate and support [Charity/Organization Name].

Warm regards,

[Your Name]

[Your Position/Title]

[Your Organization]

[Your Contact Information]