

Notice of Lease End

Sender's Name

Sender's Address

City, State, Zip Code

Email Address

Phone Number

Date: [Insert Date]

Recipient's Name

Recipient's Address

City, State, Zip Code

Dear [Recipient's Name],

This letter serves as formal notice that the lease for [Property Address] will be ending on [Lease End Date] as per our agreement dated [Lease Start Date]. As per the terms of the lease, we will not be renewing the lease.

Please ensure that the property is vacated by the lease end date. Additionally, please allow for a walkthrough of the property on the last day of occupancy to discuss the return of the security deposit.

Thank you for your cooperation.

Sincerely,

[Sender's Name]

[Sender's Signature]