

# Lease Termination Agreement Confirmation

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, Zip Code]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's/Tenant's Name],

This letter serves as confirmation of the lease termination agreement between [Insert Tenant's Name] and [Insert Landlord's Name] regarding the property located at [Insert Property Address].

As per our agreement, the lease will be terminated effective [Insert Termination Date]. Please ensure that all terms regarding the move-out process, security deposit, and any final inspections are adhered to as outlined in our lease.

If you have any questions or concerns regarding this termination, please feel free to contact me at [Insert Phone Number] or [Insert Email Address].

Thank you for your cooperation.

Sincerely,

[Tenant's Name]

[Tenant's Signature]