

Lease Conclusion Confirmation

Date: [Insert Date]

To,

[Tenant's Name]

[Tenant's Address]

Dear [Tenant's Name],

We are writing to confirm the conclusion of the lease agreement for the property located at [Property Address]. As of [Lease End Date], the lease will officially end, and all responsibilities under the agreement will cease.

Please ensure that the property is returned in good condition and that all keys are returned by the end of the lease term.

We appreciate your tenancy and wish you the best in your future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]