

Debt Settlement Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Creditor's Name]

[Creditor's Address]

[City, State, ZIP Code]

Dear [Creditor's Name],

I am writing to confirm our recent agreement regarding the settlement of my outstanding debt with your institution. The details of the arrangement are as follows:

- Account Number: [Insert Account Number]
- Total Debt Amount: [Insert Total Amount]
- Settlement Amount: [Insert Settlement Amount]
- Payment Schedule: [Insert Payment Schedule]
- Settlement Deadline: [Insert Deadline]

This letter serves as a confirmation that I accept the terms outlined above. Please let me know if you require any further information or documentation.

Thank you for your cooperation.

Sincerely,

[Your Name]