

# Letter of Acknowledgment for Repayment Schedule

Date: [Insert Date]

To,

[Borrower's Name]

[Borrower's Address]

Dear [Borrower's Name],

We are writing to formally acknowledge the receipt of your proposed repayment schedule for the outstanding loan amounting to [Insert Amount]. We appreciate your commitment to repay this loan in a timely manner.

Your repayment schedule is as follows:

- Installment Amount: [Insert Amount]
- Due Date: [Insert Due Date]
- Number of Installments: [Insert Number]

Please adhere to the schedule outlined above. If you have any questions or require further assistance, do not hesitate to reach out to us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]