## **Hardware Delivery Acceptance Letter**

Date: [Insert Date]
To:
[Retail Partner Name]
[Retail Partner Address]
Dear [Retail Partner Name],
We are pleased to confirm the delivery of hardware to your location as per our agreement. The details of the delivery are as follows:
Delivery Details:
<ul> <li>Delivery Date: [Insert Delivery Date]</li> <li>Delivery Time: [Insert Delivery Time]</li> <li>Delivered Items: <ul> <li>[Item 1 Description]</li> <li>[Item 2 Description]</li> <li>[Item 3 Description]</li> </ul> </li> </ul>
We kindly request you to inspect the items upon receipt and confirm their acceptance. Please sign and return the acknowledgment below:
Acknowledgment of Delivery
I, [Retail Partner Representative Name], confirm the receipt and acceptance of the above- mentioned hardware.
Signature:
Date:
Thank you for your continued partnership.
Sincerely,
[Your Name]
[Your Position]

[Your Company Name]

[Your Company Address]</p

[Your Contact Information]