

# Consultancy Service Confirmation

Date: [Insert Date]

To: [Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We are pleased to confirm our consultancy services regarding [specific healthcare service or project] as discussed on [insert date of discussion]. We appreciate your trust in our expertise and look forward to collaborating with you.

Our engagement will cover the following areas:

- [Service/Area 1]
- [Service/Area 2]
- [Service/Area 3]

The expected timeline for this consultancy service is [insert timeline], with a commitment to delivering quality results tailored to your needs.

We will initiate the process on [start date] and keep you updated on progress throughout.

Thank you for this opportunity. Please feel free to reach out if you have any questions or require further clarification.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]