

Confirmation of Scheduled Legal Consultation

Dear [Client's Name],

We are pleased to confirm your legal consultation appointment with [Attorney's Name] on [Date] at [Time]. The meeting will take place at our office located at [Office Address].

Please bring any relevant documents and information pertaining to your case for an effective discussion.

If you have any questions or need to reschedule, feel free to contact us at [Phone Number] or [Email Address].

Thank you, and we look forward to assisting you.

Sincerely,

[Your Firm's Name]

[Your Firm's Contact Information]