

Agreement on Legal Consultation Timing

Date: [Insert Date]

To: [Client's Name]
[Client's Address]
[City, State, Zip Code]

Dear [Client's Name],

This letter serves as a formal agreement regarding the timing of your legal consultations with [Lawyer's Name/Firm Name]. We appreciate your trust in our services and are committed to providing you with the best possible support.

1. ****Consultation Schedule:****

The legal consultations will be held on [insert specific days and times, e.g., every Wednesday at 3 PM] at [location or specify if it will be virtual].

2. ****Duration of Sessions:****

Each session will last approximately [insert duration, e.g., 1 hour].

3. ****Changes in Schedule:****

Should you need to reschedule a consultation, please inform us [insert notice period, e.g., 24 hours] in advance.

By signing below, both parties agree to the terms outlined in this letter.

Best regards,

[Lawyer's Name]
[Law Firm Name]
[Law Firm Address]
[Phone Number]
[Email Address]

Agreed and Accepted:

[Client's Name]

Date: _____