

# Flight Change Notification

Dear [Passenger Name],

We would like to inform you of a change to your upcoming flight. Please find the updated details below:

## Original Flight Details:

**Flight Number:** [Original Flight Number]

**Date:** [Original Date]

**Departure Time:** [Original Departure Time]

**Arrival Time:** [Original Arrival Time]

## New Flight Details:

**Flight Number:** [New Flight Number]

**Date:** [New Date]

**Departure Time:** [New Departure Time]

**Arrival Time:** [New Arrival Time]

We apologize for any inconvenience this may cause and appreciate your understanding.

If you have any questions or need assistance, please feel free to contact our customer service team.

Thank you for choosing [Airline Name].

Sincerely,  
[Your Name]  
[Your Position]  
[Airline Name]