

Utility Service Activation Confirmation

Date: [Insert Date]

[Name of Utility Company]

[Company Address]

[City, State, Zip Code]

To: [Name of Non-Profit Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Contact Person's Name],

We are pleased to confirm the activation of utility services for [Name of Non-Profit Organization]. The services will commence on [Start Date]. Below are the details of the services provided:

- Service Type: [e.g., Electricity, Water, Gas]
- Account Number: [Account Number]
- Billing Address: [Billing Address]
- Contact Number: [Utility Company Contact Number]

If you have any questions or require further assistance, please feel free to contact us at [Utility Company Contact Number] or [Utility Company Email].

Thank you for your commitment to our community and for choosing [Utility Company Name] as your service provider.

Sincerely,

[Your Name]

[Your Job Title]

[Utility Company Name]

[Company Phone Number]

[Company Email]