

# Academic Recommendation Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

I am writing to confirm my recommendation for [Student's Name] to participate in the upcoming [Conference Name]. I have had the pleasure of working with [him/her/they] for [duration] at [Institution/Organization Name], where [he/she/they] has demonstrated exceptional skills in [specific field or subject].

[Student's Name] has shown great potential in [describe relevant skills or experiences], making [him/her/they] an ideal candidate for this conference. I am confident that [he/she/they] will contribute positively to the discussions and gain valuable insights.

If you need any further information or details, please feel free to contact me at [Your Email Address] or [Your Phone Number].

Thank you for considering [Student's Name] for this opportunity.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Your Institution/Organization]