

# Property Sale Offer Verification

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Company/Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Verification of Property Sale Offer

I am writing to verify the sale offer for the property located at [Property Address]. This letter serves to confirm that I have received an offer of [Offer Amount] for the aforementioned property, which I am currently considering.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information regarding this offer.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]