

Lease Agreement Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally acknowledge the receipt of the lease agreement for the property located at [Property Address] dated [Lease Date]. I appreciate your promptness in providing the necessary documents.

After reviewing the terms outlined in the agreement, I confirm my acceptance and commitment to comply with all the stipulations therein.

Thank you once again for facilitating this process. Should you have any further questions or require additional information, please feel free to reach out.

Warm regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]