

Internship Agreement Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to acknowledge the Internship Agreement provided to me on [Insert Agreement Date]. I have reviewed the terms and conditions outlined in the agreement and agree to abide by them during my internship period from [Start Date] to [End Date].

I appreciate the opportunity to gain practical experience with [Company Name] and look forward to contributing to your team.

Thank you for this opportunity.

Sincerely,

[Your Name]