

Partnership Terms Ratification Letter

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Ratification of Partnership Terms

Dear [Recipient Name],

We are pleased to formalize our partnership as per the discussions held on [Insert Date of Discussion]. This letter serves to ratify the terms of our partnership agreement as follows:

- **Purpose of Partnership:** [Describe the purpose]
- **Obligations:** [Outline obligations of each party]
- **Duration:** [Specify duration of the partnership]
- **Financial Arrangements:** [Detail any financial agreements]
- **Termination Clause:** [Provide termination details]

Please review the terms and indicate your acceptance by signing below.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]

Signature: _____
Date: _____

Accepted by:

[Recipient Name]

[Recipient Position]

[Recipient Company Name]

Signature: _____

Date: _____