

Volunteer Declaration of Responsibilities

Date: _____

To Whom It May Concern,

I, [Your Name], hereby declare my commitment to fulfill the responsibilities assigned to me as a volunteer for [Organization/Project Name]. I understand that my participation is crucial to the success of the program and agree to adhere to the following responsibilities:

- To be punctual and reliable in attending scheduled meetings and events.
- To follow all guidelines and instructions provided by the organization.
- To engage respectfully and positively with other volunteers, staff, and participants.
- To report any issues or concerns to the appropriate coordinator in a timely manner.
- To maintain confidentiality where required and act in the best interest of the organization.

I understand that failure to fulfill these responsibilities may impact my ability to continue volunteering. I am excited to contribute my time and efforts to [Organization/Project Name].

Thank you for this opportunity.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]