

Acknowledgment of Delivery Schedule

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We hereby acknowledge the receipt of your delivery schedule dated [Insert Date]. We confirm that the following items are scheduled for delivery:

- [Item 1] - [Delivery Date 1]
- [Item 2] - [Delivery Date 2]
- [Item 3] - [Delivery Date 3]

If there are any changes or issues related to this schedule, please do not hesitate to contact us at [Your Contact Information]. We appreciate your cooperation.

Thank you.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Company Address]