

Letter of Amendment to Banking Policies

Date: [Insert Date]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Amendment to Banking Policies

We are writing to inform you of recent amendments to our banking policies that will take effect on [Effective Date]. These changes have been implemented to enhance our services and ensure compliance with industry regulations.

Summary of Amendments:

- Policy Name 1: [Brief Description of the Amendment]
- Policy Name 2: [Brief Description of the Amendment]
- Policy Name 3: [Brief Description of the Amendment]

We encourage you to review the changes in detail, which can be found on our website at [Website URL]. If you have any questions or require further clarification, please do not hesitate to reach out to our customer service team at [Customer Service Phone Number] or [Customer Service Email Address].

Thank you for your continued trust in [Bank Name].

Sincerely,

[Your Name]

[Your Title]

[Bank Name]