

# Receipt of Payment Confirmation

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

Dear [Recipient Name],

We are pleased to confirm the receipt of your payment.

## Payment Details:

- Invoice Number: [Insert Invoice Number]
- Payment Amount: [Insert Amount]
- Payment Method: [Insert Payment Method]
- Transaction ID: [Insert Transaction ID]
- Date of Payment: [Insert Payment Date]

Thank you for your prompt payment. If you have any questions, please feel free to contact us.

Best Regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]