

Confirmation of Funds Received

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm that we have received your payment of [Amount] on [Date of Payment]. This amount has been successfully deposited into our account.

Details of the transaction are as follows:

- Transaction ID: [Insert Transaction ID]
- Payment Method: [Insert Payment Method]
- Date Received: [Insert Date Received]

Thank you for your prompt payment. If you have any questions or need further assistance, please do not hesitate to contact us.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]