

# Interview Time Confirmation

Dear [Applicant's Name],

We are pleased to confirm your interview for the [Job Title] position at [Company Name]. Below are the details of your interview:

**Date:** [Interview Date]

**Time:** [Interview Time]

**Location:** [Interview Location or Virtual Meeting Link]

Please let us know if you have any questions or need further assistance. We look forward to meeting you!

Best regards,  
[Your Name]  
[Your Job Title]  
[Company Name]