

Interview Confirmation

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to confirm your interview for the [Job Title] position at [Company Name]. Below are the details of your interview:

- **Date:** [Insert Interview Date]
- **Time:** [Insert Interview Time]
- **Location:** [Insert Interview Location]
- **Interviewer's Name:** [Insert Interviewer's Name]

Please arrive 10 minutes early and bring a copy of your resume along with any relevant documents.

We look forward to meeting you and discussing your application further.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]