

Aged Care Facility Terms Agreement

Date: **[Insert Date]**

To: **[Resident/Family Member Name]**

Address: **[Resident's Address]**

Dear **[Resident/Family Member Name]**,

We are pleased to welcome you to **[Facility Name]**. This letter outlines the terms and conditions of your residency at our aged care facility.

1. Services Provided

We offer the following services:

- Personal care assistance
- Medical support
- Recreational activities
- Nutritional meals

2. Fees and Payments

The monthly fee is **[Amount]**, due on the first of each month. Payment methods include:

- Direct debit
- Credit card

3. Termination of Agreement

Either party may terminate this agreement with a written notice of **[Notice Period]**.

4. Conduct and Safety

All residents are expected to follow the facility rules and maintain a respectful environment.

Please sign and return the enclosed copy of this letter to indicate your acceptance of these terms.

We look forward to providing you with a comfortable and supportive living environment.

Sincerely,

[Your Name]

[Your Position]

[Facility Name]

[Contact Information]