

# Telecom Services Agreement

Date: [Date]

To: [Client Name]

[Client Address]

Dear [Client Name],

We are pleased to confirm the acceptance of your request for telecom services. This agreement outlines the terms, conditions, and responsibilities of both parties.

## 1. Services Provided

[Description of telecom services offered]

## 2. Duration

This agreement shall commence on [Start Date] and will continue until [End Date].

## 3. Payment Terms

The total cost for the services will be [Amount], payable [Payment Terms].

## 4. Responsibilities

[Detail responsibilities of the service provider and the client]

## 5. Termination

Either party may terminate this agreement with [Notice Period] written notice.

We look forward to working with you and providing exceptional telecom services.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Contact Information]