

Resource Donation Agreement

Date: _____

From:

Name: _____

Address: _____

Email: _____

Phone: _____

To:

Name: _____

Organization: _____

Address: _____

Subject: Donation of Resources

Dear [Recipient's Name],

This letter serves as an agreement for the donation of resources from [Donor's Name] to [Recipient's Organization]. The details of the donation are as follows:

Donation Details

Type of Resource: _____

Quantity: _____

Value: _____

Date of Transfer: _____

Purpose of Donation

The donated resources will be used for _____.

Acceptance of Donation

By signing below, both parties agree to the terms of this resource donation.

[Donor's Name]
(Donor)

[Recipient's Name]
(Recipient)

Thank you for your generous contribution.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]