

# Humanitarian Support Agreement

Date: [Insert Date]

From: [Your Organization Name]

To: [Recipient Organization Name]

Subject: Agreement for Humanitarian Support

Dear [Recipient's Name],

We are pleased to enter into this agreement to provide humanitarian support to [specific location or community]. Our organizations share a common goal of alleviating suffering and improving the well-being of those affected by [specific crisis or need].

## 1. Purpose

The purpose of this agreement is to outline the terms and conditions of the humanitarian support that will be provided by [Your Organization Name] to [Recipient Organization Name].

## 2. Responsibilities

Each party agrees to fulfill the following responsibilities:

- [Your Organization Name]: [List responsibilities]
- [Recipient Organization Name]: [List responsibilities]

## 3. Duration

This agreement shall commence on [start date] and continue until [end date], unless terminated earlier by either party with [number] days' notice.

## 4. Funding

The total funding for the humanitarian support will be [amount] and shall be disbursed according to the following schedule: [specify schedule].

## 5. Reporting

Both parties agree to provide regular updates on the progress of the humanitarian support efforts, including [specify reporting frequency and content].

## **6. Conclusion**

We appreciate your commitment to this important cause and look forward to our collaboration in making a positive impact.

Best regards,

[Your Name]

[Your Position]

[Your Organization Name]

[Contact Information]