

# Logistics Services Terms and Conditions

Date: [Insert Date]

To: [Client Name]

[Client Address]

**Dear [Client Name],**

Thank you for choosing [Your Company Name] for your logistics services. We are committed to providing you with the best service possible. Please find below our terms and conditions for logistics services:

## **1. Services Provided**

[Detailed description of logistics services offered]

## **2. Payment Terms**

Payment is due [insert payment terms, e.g., upon receipt of invoice, within 30 days, etc.]. Late payments may incur a fee of [insert late fee percentage].

## **3. Liability**

[Your Company Name] will not be liable for any loss or damage to goods while in transit, beyond the limits of our insurance coverage.

## **4. Cancellation Policy**

Cancellations must be made [insert cancellation notice period] in advance. Cancellations made after this period may incur a fee of [insert cancellation fee].

## **5. Governing Law**

These terms and conditions shall be governed by and construed in accordance with the laws of [insert governing jurisdiction].

If you have any questions about this agreement, please do not hesitate to contact us.

**Yours sincerely,**

[Your Name]

[Your Position]

[Your Company Name]  
[Your Contact Information]