

Logistics Services Collaboration Agreement

Date: [Insert Date]

From:

[Your Company Name] [Your Company Address] [City, State, Zip Code]

To:

[Partner Company Name] [Partner Company Address] [City, State, Zip Code]

Dear [Partner Contact Name],

We are pleased to outline the terms under which our two companies will collaborate on logistics services. This agreement will set forth the roles, responsibilities, and expectations of both parties to ensure a successful partnership.

1. Objectives

The primary objective of this collaboration is to [describe the main goals, e.g., improve delivery times, reduce costs, expand service offerings, etc.].

2. Roles and Responsibilities

Both parties agree to the following roles:

- [Your Company Name] will be responsible for [list specific responsibilities].
- [Partner Company Name] will be responsible for [list specific responsibilities].

3. Compensation

The compensation structure for the services provided will be [outline details of compensation, e.g., fees, payment terms, etc.].

4. Duration

This agreement will commence on [start date] and will continue until [end date] unless terminated by either party with [number] days written notice.

5. Confidentiality

Both parties agree to keep all information related to this collaboration confidential, in accordance with [insert confidentiality terms].

6. Amendments

This agreement may be amended only by written consent of both parties.

We believe this partnership will be mutually beneficial and look forward to working together to achieve our common goals. Please sign below to confirm your agreement to the terms outlined in this letter.

Sincerely,

[Your Name] [Your Title] [Your Company Name] [Your Phone Number] [Your Email Address]

Agreed and Accepted by:

[Partner Contact Name] [Partner Title] [Partner Company Name] [Date]