

IT Disaster Recovery Service Agreement

Date: [Insert Date]

Client Name: [Client's Name]

Client Address: [Client's Address]

Dear [Client's Name],

We are pleased to propose the following IT Disaster Recovery Service Agreement to ensure the continuity of your business operations in the event of a disaster.

1. Scope of Services

The services included in this agreement are as follows:

- Data backup and restoration
- System recovery procedures
- Regular testing and updates
- 24/7 support and monitoring

2. Service Level Agreement

Our team commits to the following service levels:

- Response Time: [Insert Response Time]
- Resolution Time: [Insert Resolution Time]
- Data Recovery Point Objective (RPO): [Insert RPO]
- Data Recovery Time Objective (RTO): [Insert RTO]

3. Term and Termination

This agreement shall commence on [Start Date] and continue until [End Date], unless terminated earlier by either party with [Insert Notice Period] written notice.

4. Fees

The total fee for the services rendered will be [Insert Fee], payable in [Insert Payment Terms].

If you agree to the terms outlined in this letter, please sign and return a copy by [Insert Due Date].

Thank you for choosing our IT Disaster Recovery Services.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]

Accepted by:

[Client's Authorized Signatory]

[Client's Title]