

# Community Resources Agreement

Date: [Insert Date]

From:

[Your Organization Name]

[Your Organization Address]

[City, State, Zip Code]

[Email Address]

To:

[Recipient Organization Name]

[Recipient Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Community Resources Agreement

This letter serves as a formal agreement between [Your Organization Name] and [Recipient Organization Name] to collaboratively provide community resources and services to our constituents.

## 1. Purpose

The purpose of this agreement is to establish a framework for collaboration in delivering resources aimed at improving the quality of life in our community.

## 2. Responsibilities

[Your Organization Name] will be responsible for:

- [Responsibility 1]
- [Responsibility 2]

[Recipient Organization Name] will be responsible for:

- [Responsibility 1]

- [Responsibility 2]

### **3. Duration**

This agreement will commence on [Start Date] and will be reviewed annually.

### **4. Signatures**

By signing below, both parties agree to the terms of this Community Resources Agreement.

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[Your Name]

[Your Title]

[Your Organization Name]

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[Recipient Name]

[Recipient Title]

[Recipient Organization Name]

Thank you for your collaboration.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]