

Academic Collaboration Agreement

Date: [Insert Date]

[Your Institution Name]

[Your Institution Address]

[City, State, Zip Code]

[Collaborating Institution Name]

[Collaborating Institution Address]

[City, State, Zip Code]

Dear [Collaborating Institution Representative],

We are pleased to propose an academic collaboration agreement between [Your Institution Name] and [Collaborating Institution Name]. This collaboration aims to enhance our academic pursuits and foster research in the field of [Specify Field/Area].

Scope of Collaboration

The scope of this collaboration includes, but is not limited to:

- Joint research projects
- Exchange of faculty and students
- Joint publications
- Symposia and conferences

Duration

This collaboration shall commence on [Start Date] and will continue for a period of [Specify Duration], subject to renewal upon mutual agreement.

Responsibilities

Both institutions will commit to the following responsibilities:

- [Your Institution Name] will:
 - Provide resources and support for collaborative initiatives.
 - Foster communication between both parties.
- [Collaborating Institution Name] will:

- Engage faculty and students in joint initiatives.
- Share expertise and resources as needed.

Confidentiality

Both parties agree to maintain confidentiality regarding shared information throughout the duration of this agreement.

If you agree with the terms outlined above, please sign below:

[Your Name]
[Your Title]
[Your Institution Name]

[Collaborating Institution Representative Name]
[Collaborating Institution Representative Title]
[Collaborating Institution Name]

We look forward to a successful collaboration.

Sincerely,

[Your Name]
[Your Title]
[Your Institution Name]
[Your Contact Information]