

HR Services Contract

Date: [Insert Date]

Freelancer Name: [Insert Name]

Freelancer Address: [Insert Address]

Agreement

This contract is made between [Your Company Name], hereafter referred to as the "Company," and [Freelancer Name], hereafter referred to as the "Freelancer." The parties agree to the following terms:

1. Scope of Work

The Freelancer agrees to provide the following HR services: [Insert scope of services].

2. Compensation

The Company will pay the Freelancer [Insert payment details, e.g., hourly rate, total fee].

3. Duration

This contract will commence on [Start Date] and will continue until [End Date], unless terminated earlier according to the provisions herein.

4. Confidentiality

The Freelancer agrees to keep all Company information confidential and will not disclose it to any third party without written consent from the Company.

5. Termination

Either party may terminate this contract by providing [Insert notice period] written notice to the other party.

Signatures

[Your Name]

[Your Position]

[Company Name]

[Freelancer Name]