

Event Sponsorship Agreement

Date: [Insert Date]

[Sponsor Name]

[Sponsor Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Event Organizer Name]

[Organizer Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Subject: Sponsorship Agreement for [Event Name]

Dear [Sponsor Name],

We are excited to offer you the opportunity to sponsor [Event Name] which will take place on [Event Date] at [Event Location]. This event aims to [Briefly describe the purpose of the event].

Sponsorship Details:

- Level of Sponsorship: [e.g., Gold, Silver, Bronze]
- Financial Contribution: \$[Amount]
- Benefits: [List benefits such as logo placement, promotional materials, etc.]

In return for your sponsorship, we will provide you with the aforementioned benefits and ensure your brand is prominently featured throughout the event.

Please indicate your acceptance of this agreement by signing below and returning this letter by [Return Date].

Thank you for considering this opportunity to support [Event Name]. We look forward to collaborating with you.

Sincerely,

[Your Name]

[Your Title]

[Your Organization Name]

[Contact Information]

Acceptance:

I, [Sponsor Representative Name], representing [Sponsor Name], agree to the terms of this sponsorship agreement.

Signature: _____ Date: _____