

# Client Onboarding Agreement

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

**Dear [Client Name],**

We are excited to welcome you as a new client of [Your Company Name]. This onboarding agreement outlines the terms and conditions of your subscription-based services with us.

## 1. Services Provided

We will provide the following services under your subscription:

- [Service 1 Description]
- [Service 2 Description]
- [Service 3 Description]

## 2. Subscription Fees

Your subscription fee will be [Insert Amount] per [month/year], payable on the [Insert Date].

## 3. Terms of Agreement

This agreement will be effective from [Start Date] and will renew automatically until canceled by either party with a [Insert Notice Period] notice.

## 4. Responsibilities

Your responsibilities include:

- Providing necessary information for account setup.
- Timely payment of subscription fees.

## 5. Contact Information

For any inquiries, please contact us at [Your Contact Information].

## Acceptance

By signing below, you agree to the terms outlined in this onboarding agreement.

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[Client Name]

Date: \_\_\_\_\_

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[Your Company Name]

Date: \_\_\_\_\_

Thank you for choosing [Your Company Name]. We look forward to working with you!