

Client Onboarding Agreement

Date: **[Insert Date]**

Client Name: **[Insert Client Name]**

Client Address: **[Insert Client Address]**

Dear [Client Name],

We are pleased to welcome you as a valued client of [Your Company Name]. This letter outlines the terms of our onboarding agreement for real estate services.

Services Provided

- Property Listing and Marketing
- Market Analysis and Valuation
- Buyer and Seller Representation
- Negotiation Assistance
- Transaction Management

Fees and Payment Structure

Our service fee is **[Insert Fee Structure]**, which will be invoiced upon **[Insert Payment Schedule]**.

Duration of Agreement

This agreement will commence on **[Insert Start Date]** and will continue until completion of the services outlined unless terminated by either party with **[Insert Notice Period]** notice.

Confidentiality

Both parties agree to keep all sensitive information confidential and will not disclose it to any third parties without consent.

Acceptance

Please sign below to accept the terms of this onboarding agreement.

Client Signature

Date: _____

Contact Information

If you have any questions, please don't hesitate to reach out to us at:

Email: [Your Email]

Phone: [Your Phone Number]

Thank you for choosing [Your Company Name]. We look forward to working with you!

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]