

# Confirmation of Volunteer Participation

Date: [Insert Date]

Dear [Volunteer Name],

We are thrilled to confirm your participation as a volunteer for our upcoming fundraising event, [Event Name], taking place on [Event Date] at [Event Location]. Your support is invaluable to us.

As a volunteer, your role will include:

- [Role/Responsibility 1]
- [Role/Responsibility 2]
- [Role/Responsibility 3]

Please arrive by [Arrival Time] for a brief orientation session. If you have any questions or need further information, feel free to contact us at [Contact Information].

Thank you for your commitment to [Organization/Project Name]. We look forward to working with you and making this event a success!

Sincerely,

[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]