Architectural Design Services Agreement

Date: _____

Client Name: _____

Client Address: _____

Dear [Client Name],

This letter serves as an agreement between [Architect's Name] ("Architect") and [Client's Name] ("Client") for architectural design services.

1. Scope of Services

The Architect will provide the following services:

- Conceptual Design
- Drafting of Architectural Plans
- Site Analysis
- Coordination with Contractors

2. Compensation

The Client agrees to pay the Architect a total fee of [Amount] for the services provided. Payment schedule is as follows:

- Initial Deposit: [Amount]
- Progress Payments: [Details]

3. Duration

Services shall commence on [Start Date] and are expected to be completed by [End Date].

4. Termination

Either party may terminate this agreement by providing a written notice of [Number] days.

5. Acceptance

If you agree to the terms outlined in this letter, please sign below:

_____

[Client Name]

Date: _____

_____

[Architect's Name]

Date: _____

Thank you for choosing [Architect's Company Name] for your architectural needs. We look forward to working with you.

Sincerely,

[Architect's Name]

[Architect's Company Name]