

# Government Contract Agreement Notification

Date: [Insert Date]

To:

[Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Subject: Notification of Government Contract Agreement

Dear [Contractor's Name],

We are pleased to inform you that your proposal dated [Insert Proposal Date] has been accepted, and a contract agreement has been awarded to you by [Government Agency Name]. This contract is for [brief description of the project or service] and is expected to commence on [start date] and conclude on [end date].

The total contract value is [Insert Amount]. Please review the enclosed contract documents carefully. You are required to sign and return the agreement by [return date] to formalize the contract.

Thank you for your participation in this process and for your commitment to delivering high-quality services to our community. We look forward to working together.

Sincerely,

[Your Name]

[Your Title]

[Government Agency Name]

[Contact Information]

Enclosures: Contract Agreement