

# Maintenance Support Agreement

Date: [Insert Date]

From: [Your Company Name]

Address: [Your Company Address]

To: [Client Name]

Address: [Client Address]

## Subject: Maintenance Support Agreement

Dear [Client Name],

We are pleased to present you with our Maintenance Support Agreement, effective [Start Date]. This agreement outlines the terms and conditions under which we will provide maintenance support for [specify the system or equipment].

### Terms of Agreement:

- **Scope of Services:** [Describe the services included in the maintenance support]
- **Duration:** [Specify the duration of the agreement]
- **Payment Terms:** [Detail payment terms and conditions]
- **Responsibilities of Parties:** [Detail the responsibilities of both parties]

We believe that this agreement will ensure the reliability and efficiency of your operations. Please review the agreement and feel free to reach out with any questions or concerns.

Thank you for choosing [Your Company Name] as your maintenance support provider.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]