

Research Collaboration Framework Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Institution]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to propose a collaborative effort between [Your Institution] and [Recipient's Institution] to advance research in the field of [Research Area]. This letter outlines the framework for our collaboration.

1. Objectives

The primary objectives of this collaboration are to:

- [Objective 1]
- [Objective 2]
- [Objective 3]

2. Roles and Responsibilities

[Your Institution] will be responsible for:

- [Responsibility 1]
- [Responsibility 2]

[Recipient's Institution] will be responsible for:

- [Responsibility 1]
- [Responsibility 2]

3. Timeline

The collaboration is expected to commence on [Start Date] and conclude on [End Date]. A detailed timeline will be developed once the agreement is finalized.

4. Funding and Resource Sharing

Funding arrangements will be discussed and agreed upon by both parties prior to the commencement of the project.

5. Confidentiality

Both parties agree to maintain confidentiality regarding any sensitive information exchanged during the course of this collaboration.

6. Termination

This agreement may be terminated by either party with [X days/weeks] written notice.

We look forward to your positive response and to embarking on this academic partnership. Please feel free to reach out if there are any questions or if further information is required.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[Your Email]

[Your Phone Number]